

CONFLICT OF INTEREST POLICY relating to volunteers

This policy was approved by the Board of Management on 28 January 2014

Context

To protect the integrity of the parish of the Church of the Redeemer, this policy sets out guidelines for the behaviour of volunteers who work with parish finances in any capacity. These volunteers are required to safeguard the financial assets of our community.

1. Purpose

a. To promote appropriate conduct for volunteers of the Church of Redeemer.

2. Application

This policy applies to volunteers of the Church of the Redeemer who work with parish finances in any capacity.

3. Conflict of interest

Definition

a) A conflict of interest arises when a volunteer has a potential financial interest (direct or indirect) in any transaction, contract, or agreement that the parish becomes involved in.

b) A perceived conflict of interest may arise in similar circumstances.

4. Duties

a) Volunteers are to avoid placing themselves in situations where their personal interests actually or potentially conflict with the parish's interests.

b) Volunteers are to avoid circumstances where they could confer or appear to confer a benefit on themselves, a relative, friend, or business associate.

c) A volunteer shall not disclose confidential information.

d) A volunteer shall not accept or demand a gift, a reward, or favour of any kind from a person or group who has dealings with the parish or who seeks to do business with the parish where a gift could potentially or actually influence the volunteer when performing his or her volunteer duties.

e) The duty outlined in (d) above shall not apply if it prevents a volunteer from accepting a gift of nominal value given as an expression of courtesy or hospitality in reasonable circumstances.

5. Failure to Comply

A volunteer who fails to comply with this policy will face consequences deemed appropriate by the Board of Management.